

Gubay Crisis Fund Award Criteria

Guidance for applications

Please note that the purpose of this fund is to provide immediate support to families or individuals facing a crisis. Due to limited funds we are only able to provide this as one-off support in exceptional circumstances, we cannot support on an on-going basis. All applications will be fairly assessed.

Assessment Guidance

In view of the above when assessing an application the following criteria must be met:

- 1) Is this an exceptional circumstance?
- 2) Is this one-off support going to make a difference to the family or individuals? i.e. it is not an ongoing need?
- 3) Is the family/individual facing a genuine crisis and will the items requested lessen this?
- 4) Is the amount of funding reasonable in relation to the items requested? If not, we can consider providing part-funding.

Getting more information

If there is not enough detail provided on the application form to assess whether the above criteria has been met, then we will contact you for further information.

Multiple applications from Schools

Each school or parish involved in the Gubay Crisis fund are allocated up to 6 applications per year. This will enable the school to prioritise their most vulnerable families and ensure this support is going to those in need of it the most. Exceptions can only be made to take more than 6 applications for an individual school or parish for families with a very high level of need and must be agreed by the CEO.

Items unlikely to be funded

Our supporters who donate to Gubay Crisis Fund rightly expect this money to be used to support families and individuals in desperate need. Therefore, certain items are very unlikely to be funded, e.g.:

- We are unable to fund items such as laptops (unless there is a very compelling case to do so).
- Although we assess each application individually it is unlikely we could help with a school trip (unless there was a really compelling case to do so).

How we will make the payment

- We do not give out money/cash to individuals
- A cheque will be issued to the school or parish
- We request that the school/parish purchase the items or equipment for the person/family being referred
- All receipts to be copied and sent to Caritas within 28 days of receipt of cheque.

We expect applications to be under £400 each. In exceptional circumstances and if there is enough money in the fund we will consider larger request.